

## Board of Property and Facilities Minutes

To provide leadership in maintaining a safe, functional, and attractive setting for ministry

January 7, 2019 6:30 pm

### Devotions

Attendance: Kenny Hennen, Steve VanHooser, Ken Gustafson, Shirley Miller, Jerome DeMars, Dianne Elsenpeter

### Old Business:

- 1) Youth and Family Office/Ken Gustafson has all the materials at his home for Blake Anderson to finish the project.
- 2) Tech Group/Will be meeting January 28.
- 3) Directional signs/Ken H. might still be able to get them done this Winter.
- 4) Safety Hazards/Ken H. has one Exit Sign to install.
- 5) Lights in offices - Outside Lights/Ken H. is checking into the lights and will bring one to our next meeting so we can see what it looks like.
- 6) Locks/Ken H. is going through his locks to make sure he has keys for them.
- 7) Office Signs/We gave consent for the decals for the doors. They should be installed shortly.
- 8) Copier printer option/Brenda Crawford is looking into this.
- 9) Banners/ Ken H. will be putting them up in the Spring.
- 10) Retrofit lights in Gathering Area/Will be removing all ballasts and replacing all the bulbs.
- 11) Rust on bottom of two doors/Mike will sand them down and repaint them in the Spring.

## New Business:

- 1) Salter for parking lot/Ken H. will purchase one with the Rebate from the Storm Windows.
- 2) Baptismal Font/ Shirley M. contacted the person who made it. It was made in 2001 and cost \$525.00 to make it. This is being directed to the Church Council.
- 3) Facility Use Request for Heart to Heart February 8 & 9/Motion made by Shirley M. and seconded by Jerome D. Passed!

Note: The Fire Extinguishers were inspected on 12/20/18.

Adjourn

Next meeting February 4, 2019 6:30 pm