

## **Immanuel Lutheran Church Building Re-Opening Guidelines**

- All Groups or Members need to coordinate with the office when coming into the building. Only one group to meet at a time. We are limiting the meeting space to the far end of the Fellowship Hall. The tables and chairs are already set up for social distancing.

### **Office Area**

- **If you have any COVID-19 symptoms (cough, fever, shortness of breath, fatigue, muscle or body aches, headache, loss of taste or smell, diarrhea, etc.) should not enter the building.**
- To visit any of the offices please use the doors nearest the offices on 8<sup>th</sup> Avenue side of the building.
- Sanitize hands at a station inside near the offices.
- Wear a mask when entering the building.
- If entering the office space, please stand at the appropriate floor marker for distancing.
- If you have a key to enter the building, please do not use that key. If the door is locked, please contact the office for someone to let you into the building.

### **Groups of Ten or Less (Fellowship Hall)**

- **If you have any COVID-19 symptoms (cough, fever, shortness of breath, fatigue, muscle or body aches, headache, loss of taste or smell, diarrhea, etc.) should not attend.**
- Groups of 10 or fewer will be allowed to enter the church building for a board, committee meeting or Bible study.
- To enter the building, please use the doors nearest the offices on 8<sup>th</sup> Avenue side of the building.
- Each member of the board, committee or Bible study is asked to do the following when entering the church building;
  - Wear a mask.

- Sanitize hands at the station near the offices when coming into and upon exiting the building.
- Will use only the bathrooms nearest the offices. One person at a time please for social distancing.
- Practice social distancing (6 feet apart) when in the building.
- Remain in the Fellowship Hall for the meeting unless using the restroom.
- No food or beverages are to be served or shared during the meeting.
- The drinking fountains will not be in operation.
- The chair of the board, committee, or Bible study leader will be in charge of the following:
  - Will let the church office know the date and time of the meeting.
  - Letting members of their group in through the doors nearest the church offices only.
  - Inviting members of their group to exit through the same doors nearest the church offices when the meeting is over.
  - Sanitize the chairs and table surface of the meeting area in the Fellowship Hall.
  - Sanitize the door handles, inside and outside, following each meeting.

## **In-person Gatherings in Sanctuary**

***The Smart Team, together with the Church Council has not determined when we will have in-person sanctuary worship at this time.***

## Drive-in Worship in Parking Lot

- **If you have any COVID-19 symptoms (cough, fever, shortness of breath, fatigue, muscle or body aches, headache, loss of taste or smell, diarrhea, etc.) should not attend.**
- Please enter the parking lot on 9<sup>th</sup> Ave S. which is by the sign (west entrance).
- Parking lot attendants will assist you as to where to park in the church parking lot. Parking lot attendants will direct you to park every-other stall for social distancing.
- You may remain in your vehicle for the service using your FM radio to dial into the service. Or you may bring a lawn chair and sit next to your vehicle, but please stay beside your vehicle for safe social distancing.
- Please do not wander around in the parking lot to visit your church friends. We encourage waving to them instead.
- No food or beverages are to be served or shared during the event.
- Bulletins will be handed to you by a parking lot attendant when you arrive.
- Please do not honk your horns during the service, even if the sermon is decent, out of respect our neighborhood friends.